

Change System Time & Date

These commands are to be done at the attendant/main console.

NEC Aspire

The NEC Aspire and inskin voicemails have the ability to change on their own.

If you need to change it use the following:

Press speaker key, dial 828 then time in 24 hour format starting with the hour then minutes. You will hear a confirmation beep and hit the speaker button to save.

NEC/Nitsuko Time Change – I-Series

Turn on speaker key; dial 828, 0000, year (04), month (10), day (26), 1 for Monday etc, then time in 24 hour format starting with the hour then the minutes. You will hear a confirmation beep and hit the speaker button to save.

Portrait

Speaker, FTR, CLEAR, 4 digit year, *, month, *, 1 day, * day of week 1 is Monday (so on), military time, *, speaker.

NEC/Nitsuko Voice Mail

Access Voice Mail from System Administrators extension. Dial 72 for system administrator menu. Dial 84 for time and follow the prompts.

Teledata/T3 Voice Mail

Access the system administrator mailbox. Choose option 7 and follow the prompts.

Telrad

32 Button Display

Prog/ Time

Military Time/DD/MM/YY

Save

16 Button Display

Feature 82

Punch in Time

Day/Mo/Yr

SPK to save

Premier

SPCL 021

Regular Time/Hours & Min * = AM, # = PM
Display Set --Date MM-DD-YYYY
Enter Date; use mute to backspace if needed
Displays set Day of Week Sun
Scroll for day of week, # = FWD, * = BKWD
When completed - SPKR to Save

Macrotel

1st step to designate 12 hr time:
#/PROG/20/12344/#

Enable user programming:

While handset is in cradle, dial #
Dial 04
Dial user Password 4321 or 1234
Dial 1 then #

After User Programming has been enabled then:

Dial #
Dial 55
Input new data:
YY + Last 2 digits of the year
MM = Month (01-12)
DD = Day (01-31)
1 = Monday (2 = Tuesday and so on)
HH = Hour (military time)
MM = Minutes (00-59)
Dial #